



# District Deputy Lodge Visitation Report

**Lodge Name and Number** \_\_\_\_\_ **District #** \_\_\_\_\_

**Date of Visit** \_\_\_\_\_

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**Answer the following questions (YES or NO) and describe or list as applicable.**

## Meeting

1. Was the Lodge opened on time? \_\_\_\_\_
2. Were all officers present? \_\_\_\_\_
3. Was the Lodge opened without use of the ritual? \_\_\_\_\_
4. Were the members masonically dressed? \_\_\_\_\_
5. Was the Lodge charter on display? \_\_\_\_\_
6. Were the Three Great Lights displayed properly? \_\_\_\_\_
7. Did the Worshipful Master have an agenda to follow? \_\_\_\_\_
8. Were the Lodge's minutes read and approved by the craft? \_\_\_\_\_
9. Did the Secretary read all correspondence/bills? \_\_\_\_\_
10. Did the Treasurer read and/or present the financial reports? \_\_\_\_\_
11. Did the Lodge close in due form? \_\_\_\_\_
12. Did the Brothers display Masonic decorum and protocol? \_\_\_\_\_

## Education

1. Did the Worshipful Master provide Masonic instructions? \_\_\_\_\_
2. Can the Lodge perform the burial ceremony? \_\_\_\_\_

## Lodge Management

1. Has the Lodge submitted an election report? \_\_\_\_\_
2. Does the Lodge have an approved budget on file for the year? \_\_\_\_\_

3. Does the Lodge have an approved Trestle Board (calendar of events)? \_\_\_\_\_
4. Does the Lodge have a current copy of their Membership Roll? \_\_\_\_\_
5. Was the roll displayed on the Secretary's desk for the members to see? \_\_\_\_\_
6. Does the Secretary have all required books, receipts, etc...? \_\_\_\_\_
7. Does the Treasurer have all required books, receipts, etc...? \_\_\_\_\_
8. Has the Lodge paid all per capita taxes to date? \_\_\_\_\_
9. When was the last financial audit conducted? \_\_\_\_\_
10. Does the Lodge collect fraternal assistance at each meeting? \_\_\_\_\_
11. Does the Lodge provide each newly raised Master Mason with the following:
  - a. White Apron \_\_\_\_\_
  - b. Gloves \_\_\_\_\_
  - c. Ritual \_\_\_\_\_
  - d. Burial & Cornerstone Ceremony \_\_\_\_\_
  - e. Certificate of Membership \_\_\_\_\_
12. Does the Lodge publish a newsletter? \_\_\_\_\_
13. Describe how the Lodge communicates with its members.

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**Community Involvement**

1. Does the Lodge perform church visitations? \_\_\_\_\_ If yes, how often? \_\_\_\_\_
2. List the community service activities of the Lodge.

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Name of Worshipful Master: \_\_\_\_\_

Signature of Worshipful Master : \_\_\_\_\_ Date: \_\_\_\_\_

Name of Secretary: \_\_\_\_\_

Signature of Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Grand District Deputy: \_\_\_\_\_

Signature of Grand District Deputy: \_\_\_\_\_ Date \_\_\_\_\_

**Explanations**

No. (\_\_\_\_) \_\_\_\_\_

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No. (\_\_\_\_) \_\_\_\_\_

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No. (\_\_\_\_) \_\_\_\_\_

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No. (\_\_\_\_) \_\_\_\_\_

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